



THE UNIVERSITY OF THE STATE OF NEW YORK  
THE STATE EDUCATION DEPARTMENT  
OMS - STATE AID UNIT  
507 WEST HALL, EDUCATION BUILDING  
ALBANY, NEW YORK 12234

APPLICATION AND CLAIM FOR  
AN APPORTIONMENT PURSUANT TO  
CHAPTER 56 OF THE LAWS OF 2023

SA-1 (4/24)

**GENERAL INSTRUCTIONS:** Only those school districts wishing to accrue the apportionment provided pursuant to Chapter 56 of the Laws of 2023 as revenue to the 2023-24 school year, and thereby reduce revenues in the 2024-25 school year by an equal amount, should complete and submit this form. No apportionment may be claimed on this form in excess of **the sum of** the Deficit Reduction Assessment of December 1990 as determined by the Commissioner of Education pursuant to Chapter 947 of the Laws of 1990, the Net Gap Elimination Adjustment for 2010-11 and the Gap Elimination Adjustment for 2011-12 **or** in excess of salary expenses incurred by the school district between April 1, 2024, and June 30, 2024. An original copy of the required Board Resolution approved by the president of the board of education or the trustees and one (1) completed copy of the form should be filed by the school district with the State Aid Unit not sooner than June 10, 2024, but not later than June 21, 2024. Such application shall be made by a school district after the Board of Education has adopted a resolution to do so. This application will be accepted electronically or based on date of postmark. If approved, the claimed apportionment will be paid in September 2024.

School District Name: \_\_\_\_\_

- 1. School District's December 1990 Deficit Reduction Assessment (As Determined by the Commissioner on March 1, 1991) \$ \_\_\_\_\_
- 2. Net Gap Elimination Adjustment for 2010-11 (2010-11 GEN entries 131 + 132) \$ \_\_\_\_\_
- 3. Gap Elimination Adjustment for 2011-12 (2011-12 GEN Entry 26) \$ \_\_\_\_\_
- 4. Sum of Entries 1, 2 & 3 \$ \_\_\_\_\_
- 5. School District's Total Salary Expenditures Incurred between April 1, 2024, and June 30, 2024 \$ \_\_\_\_\_
- 6. Apportionment Requested Pursuant to Chapter 56, Laws of 2023 (May not exceed the lesser of entry 4 or entry 5) \$ \_\_\_\_\_

**Certification:**

I certify that the apportionment herein claimed is claimed as reimbursement for salary expenses incurred by the school district during the period from April 1, 2024 through June 30, 2024 and that such claim has been approved by the Board of Education on \_\_\_\_\_. I understand that this apportionment of aid will be paid in September 2024, and that this amount will first be deducted from the following payments in the following order: The lottery apportionment followed by the fixed fall payments (October, November, December 2024, for the 2024-25 school year), followed by the district's payments to the teachers' retirement system. Any remainder will be deducted from the individualized payments due the district (January – June 2025 General Aid).

**For the School District:**

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_